

**REGULAR MEETING
OF BOARD OF EDUCATION**

AGENDA

February 27, 2013

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Manuel San Miguel, Director-Alternative/Secondary Education

Roll Call Vivian Hansen Linda Garcia
Sonya Cuellar Tony Peña
Alicia Anderson

Approve Agenda February 27, 2013 Approve the Regular Meeting agenda of February 27, 2013.

Motion_____ Second_____ Vote_____

Regular Minutes February 13, 2013 Approve the minutes of the Regular Meeting held on February 13, 2013 with a change as noted below. Page 1

Change to Action Item 4.1-A - Resolution 12-24, Lease-Purchase Transaction for Copier Equipment :

The lease agreement effective date was incorrectly stated on Resolution 12-24. The correct and effective date of the agreement is December 14, 2012.

Motion_____ Second_____ Vote_____

REPORTS

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.

Maria Rivera Paramount High School
Avery De La Cruz Paramount High School-West
Daniel Zuniga Buena Vista High School
Roxanne Thomas Paramount Adult School
2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Recognition
 - Paramount High School - SGIA Winners
 - b. Central Basin Municipal Water District Presentation
 - c. District PTA Update
 - d. Early Childhood Education Programs
 - e. Budget Update

**BOARD MEETING
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion _____ Second _____ Vote _____

Human Resources

2.1-C
Personnel Report
12-12

Staff Recommendation: Accept Personnel Report 12-12 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

11

Educational Services

3.1-C
Consultant and
Contract Services

Staff Recommendation: Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

18

3.2-C
Overnight and/or Out-
of-County Study Trips

Staff Recommendation: Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

20

Business Services

4.1-C
Purchase Order Report
12-12

Staff Recommendation: Approve Purchase Order Report 12-12 authorizing the purchase of supplies, equipment, and services for the District.

28

4.2-C
Warrants for the Month
of January 2013

Staff Recommendation: Approve warrants for all funds through January with a total of \$9,693,273.39.

32

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

Educational Services

3.1-A
Intent to Apply for Arts
Education Partnership
Program Grant

Staff Recommendation: Approve application to participate in the Arts Education Partnership Program Grant. If funded, the grant will be implemented from July 1, 2013 through June 30, 2014.

35

Motion _____ Second _____ Vote _____

3.2-A
School Accountability
Report Card

Staff Recommendation: Approve the 2011-12 School Accountability Report Cards for distribution to parents on the District website or, if requested, in printed format.

36
Sep
Cvr

Motion _____ Second _____ Vote _____

3.3-A
Nonpublic School
Placements for Special
Education Students for
the 2012-13 School
Year

Staff Recommendation: Approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year.

37

Motion _____ Second _____ Vote _____

Business Services

4.1-A
Notice of Completion –
McCarthy Building
Companies, Inc. –
Paramount High
School Phase III Field
House

Staff Recommendation: Accept as completed the construction services agreement, site lease and sublease agreement with McCarthy Building Companies, Inc. for the Paramount High School Phase III Field House, and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the thirty-five-day lien period and determination that no liens are outstanding.

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Motion _____ Second _____ Vote _____

4.2-A
Notice of Completion –
McCarthy Building
Companies, Inc. –
Paramount High
School Phase V
Modernization

Staff Recommendation Accept as completed the construction services agreement, site lease and sublease agreement with McCarthy Building Companies, Inc. for the Paramount High School Phase V Modernization, and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the thirty-five-day lien period and determination that no liens are outstanding.

39

Motion _____ Second _____ Vote _____

4.3-A
Notices of Completion
– Field Service
Contracts

Staff Recommendation Accept as completed the Field Service Contracts for electrical and plumbing services for the gymnasium at Hollydale School, and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

40

Motion _____ Second _____ Vote _____

4.4-A Issuance of Purchase Orders to Vendors for E-Rate 2013-2014 Eligible Projects Staff Recommendation Authorize staff to create and hold the 2013-2014 E-Rate Purchase Orders pending E-Rate Funding approval. 41
 Motion _____ Second _____ Vote _____

4.5-A Budget Adjustments as of January 31, 2013 Staff Recommendation Approve the 2012-13 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Child Development Fund. 43
 Motion _____ Second _____ Vote _____

4.6-A Agreement with Public Agency Retirement Services and Resolution 12-25, Supplemental Retirement Plan Staff Recommendation: Staff recommends that the Board adopt Resolution 12-25 to provide a supplemental retirement plan and authorize the superintendent or designee to execute all necessary documents with Public Agency Retirement Services. 49
 Motion _____ Second _____ Vote _____

CONFERENCE ITEMS

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

3.1-CF New Board Policy 6184 – Continuation Education Accept for first reading proposed new Board Policy 6184 - Continuation Education, which will specifically address continuation education programs. 53

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

3.1-I Revised Administrative Regulation 5145.46 – Sexual Harassment – Students Submitted for the Board’s information is revised Administrative Regulation 5145.46 – Sexual Harassment – Students which outlines specific information and procedures that address the revised policy. 57

Business Services

4.1-I Monthly Financial Statements, January 2013 Staff will present in J-200 format a Financial Statement for each fund for the months July to January 2013. 65

4.2-I Monthly Financial Statements, January 2013 – Special Education Staff will present in J-200 format a Financial Statement for the Special Education Fund for the months July to January 2013. 77

4.3-I
Monthly Financial
Statements, January
2013 – Self-Insurance
Fund – Health and
Welfare

Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to January 2013.

79

4.4-I
Average Daily
Attendance Summary
Report Through
January 25, 2013 and
the Fifth Monthly
School Enrollment
Report

Staff will present the monthly school attendance reports for 2012-13.

81

ANNOUNCEMENTS

Next Regular Meeting March 13, 2013, 6:00 p.m. – Boardroom of the District Office.

Staff/Employee
Comment Per
Government Code
54957

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

February 27, 2013

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation

11. Student Discipline
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____